



## NORTHAMPTONSHIRE INDOOR BOWLING ASSOCIATION CONSTITUTION

### 1. Name

The Association shall be called the Northamptonshire Indoor Bowling Association. It shall be affiliated to the English Indoor Bowling Association Ltd and the Midlands Indoor Bowling Association.

### 2. Objects

(a) To promote, foster and safeguard the game of indoor bowls for males in Northamptonshire as laid down by the rules of the English Indoor Bowling Association Ltd

(b) To encourage clubs to maintain their greens in good condition.

(c) To arrange Inter-County matches and other Competitions

(d) To organize tours

(e) To enforce the laws of the game as laid down by the English Indoor Bowling Association Ltd

### 3. Membership

a. The Association shall consist of Indoor Bowling Clubs whose greens are in Northamptonshire and who are affiliated to the English Indoor Bowling Association Ltd.

b. No club playing, or intending to play on private, municipal or other greens upon which another club is already playing shall become a member of the County Association until the existing club or clubs have been consulted and have offered no bona fide objection to membership.

c. Application for membership shall be made to the Honorary Secretary and shall be accompanied by a list of the club's officers, the names and addresses of the club's Honorary Secretary and Honorary Treasurer, together with a copy of the club rules.

d. Life Membership of the Association may be granted at an Annual General Meeting to an individual member of an affiliated club who, in the opinion of the Executive Committee, has given exemplary service to the Association

### 4. Subscription

An annual subscription at the rate fixed at the Annual General meeting shall be paid not later than the 1<sup>st</sup>



January for the ensuing year. Clubs failing to pay the subscription as stated may forfeit all rights and privileges of membership until the arrears have been paid.

### **5. Administration**

(a) The affairs of the Association will be conducted by an Executive Committee, consisting of The President, The Senior Vice President, The Junior Vice President, The Honorary Secretary, The Assistant Secretary, The Honorary Treasurer, The Fixture Secretary, The Competition Secretary, The Immediate Past President, The Match Secretary and The Team Managers.

(b) In addition to dealing with all matters in connection with the proper conduct and business of the Association, the Executive Committee will also deal with such matters as may be delegated to it by the Annual General Meeting. The Executive Committee will meet at least three times a year or as often as is deemed necessary.

(c) The Executive Committee may appoint sub committees as required and may co-opt additional persons to give specialist advice or undertake specific duties on the committee's behalf. However, the number of such co-opted persons will not exceed one third of the number of officers appointed to the committee by the Annual General Meeting.

(d) Each May the Honorary Secretary will write to every club seeking nominations for the position of Junior Vice President. If more than one name is forthcoming, a ballot will be held at the Annual General Meeting.

### **6. The Honorary Secretary**

The Honorary Secretary will keep records of all business transacted at the Annual General Meeting and at all other meetings. He will submit to the Annual General Meeting a report of all the proceedings since the previous Annual General Meeting. The Honorary Secretary will meet with club secretaries quarterly and will present a report of the meetings and recommendations to the Executive Committee.

### **7. The Honorary Treasurer**

The Honorary Treasurer will render to the Annual General Meeting a precise account of the receipts and expenditure for the past financial year ending 30<sup>th</sup> April. These accounts will be examined and signed by the Independent Examiner who will be elected at the Annual General Meeting. Copies of the annual financial report and statements of receipts and expenditure will be sent to the clubs at least 14 days before the Annual General Meeting.

### **8. Annual General Meeting**

The Annual General Meeting will be held during the month of August each year. Notice of the agenda for this meeting will be sent to each club at least 14 days prior to the date of this meeting.

All affiliated playing members and Life Members of affiliated clubs may attend the Annual General Meeting and vote on the business.

Clubs wishing to have an item included on the agenda should submit this in writing to the Honorary Secretary 21 days prior to the date of that meeting. Every item on the agenda will be submitted to the



meeting for discussion and all votes for and against will be counted.

The President, Senior Vice President, Junior Vice President, Honorary Secretary, Assistant Secretary, Honorary Treasurer, Fixture Secretary, Competitions Secretary, Match Secretary and Team Managers will be elected at the Annual General Meeting. Nominations for these offices will be submitted to the Honorary Secretary at least 21 days before the date of the Annual General Meeting.

A Special General Meeting may be called by the Executive Committee or at the request of no fewer than two clubs. In the case of the latter instance the Special General Meeting so requested shall be held no later than 21 days from the date of the receipt by the Honorary Secretary of the request. 14 days notice shall be given to all clubs of such a meeting, specifying the purpose for which the meeting is called. No other business shall be transacted at this meeting.

Standing Orders contained in the rules of the English Indoor Bowling Association Ltd shall apply to all meetings.

### **9.(a) Code of Conduct**

The Association has adopted a Code of Conduct relating to all events, be they competitive or friendly, held under the auspices of the Association. A copy of the Code of Conduct is attached to the constitution.

The Association reserves the right to conduct a full enquiry into all reported incidents and take whatever action is deemed appropriate in the circumstances in accordance with the published Code of Conduct.

### **(b) The Emergency Committee**

An emergency committee, consisting of the President, Senior Vice President, Junior Vice President, Immediate Past President, Honorary Secretary and Honorary Treasurer, will be convened by the Honorary Secretary as appropriate. Other persons could be invited at the Honorary Secretary's discretion to give specialist advice. The quorum for this committee is 4 members.

It will be within the power of the emergency committee, after due investigation of the facts and if need be, the examination of relevant evidence and witnesses, to suspend or terminate the membership of any club or any member thereof. Right of appeal to the next Annual General Meeting or a Special General Meeting convened for the purpose will be granted to the club or individual member concerned.

### **10. Conditions of Play**

The laws of the English Indoor Bowling Association Ltd will apply to all indoor games. Clubs may make modifications to these laws as may be necessary to meet special local conditions, provided that such modifications are reported to and approved by the Executive Committee and are published for the information of members and visiting players.

Special attention is drawn to the requirement that all bowls used in competition or representative games must bear a valid English indoor Bowling Association Ltd stamp.



### **11. Competitions and Matches**

The Executive Committee will have entire control of the Inter County and other matches and competitions and may draw up rules and regulations, as necessary. Teams for matches will be selected by members of the Executive Committee. All persons selected to play for the NIBA must be affiliated playing or Life members of an affiliated club or the Association.

A Team Manager (if appointed) will have control and selection of the teams for the Liberty Trophy, Over 60 Inter County Championship, Warwickshire Trophy and teams associated with these competitions. An Under 25 Team Manager (if appointed) will have control and selection of Under 25 teams as NIBA representative.

sides and arrange dates etc for all matches.

The Team Managers (if appointed) will report to each meeting of the Executive Committee.

If any Team Manager position is unfilled then such teams will be selected and run by an elected committee. This committee would be elected at a meeting of the Executive Committee immediately following the Annual General Meeting.

Teams for friendly matches will be selected by the President, Senior Vice President and Match Secretary.

County competitions will be open to all affiliated members of the Association and will be under the control of the Competitions Secretary and Competitions committee.

Coloured club shirts are permitted but in pairs, triples, and fours competitions all members of the team must be dressed the same.

### **12. Alterations to these Rules**

Alterations or additions to any of the foregoing rules shall only be made at an Annual General Meeting or at a Special General Meeting convened for this purpose.

Written notification of the terms of any proposed alterations or additions must be received by the Honorary Secretary 21 days prior to the meeting